

CHILD PICK-UP POLICY FORM

Summer Day Camp

Koinonia School of Sports has adopted a policy concerning child pick-up.
Under this policy, NO ONE will be allowed to take any child from our custody without first showing a PICTURE ID to our staff at the main office, (unless staff already knows you.)

Please sign out your child and your name and time that you are picking him/her up in our **SIGN OUT BOOK**.

You will then receive a “**Child Pick-up Pass**” which you will take to the release area and give to STAFF on duty.

ONLY then will you be allowed to take a child off the premises.

Anyone arriving at the release area without a pass will be sent to the office to be identified and obtain one.

The advantages of this policy are obvious: you can rest assured that no one will have access to your child without your expressed permission, and our staff will always be aware of people permitted to pick-up a child.

The only disadvantage we can foresee is that you will have to take a few extra minutes or steps to stop at the office. We feel this is a minor inconvenience to ensure the safety of our children.

Thank you for your cooperation,
Dianne Brown
Camp Director

KOINONIA SCHOOL OF SPORTS SUMMER DAY CAMP PICK-UP PERMISSION FORM

Child's Name: _____
Child's Name: _____
Child's Name: _____

Persons authorized to pick up your child:
Parents: Please list your names.

<i>Name</i>	<i>Relationship to Child</i>	<i>Phone#</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Any Person Not Authorized? _____